



APPLICATION FOR A COASTAL WORKS LICENCE FOR A COMMERCIAL STORM MOORING WITHIN THE ENVIRONMENTAL ZONE

APPLICATION INSTRUCTIONS

SUBMIT APPLICATION TO:

CHIEF OFFICER

MINISTRY OF HEALTH, ENVIRONMENT, YOUTH, SPORTS AND CULTURE

GOVERNMENT ADMINISTRATION BUILDING

GEORGE TOWN, GRAND CAYMAN

Tel: (345) 949-7900 or 244-2138

Fax: (345) 949-1790

ACTIVITIES THAT REQUIRE APPLICATION

Attached is a Coastal Works Licence application form for:

Activities which require authorisation to use sovereign submerged or Crown lands, i.e. activities proposed in, on or over waters at or seaward of the Mean High Water Mark.

APPLICATION SUBMISSION

Submit one original signed application form plus two copies of the form and three complete sets of all requested drawings and other information to the Ministry of Health, Environment, Youth, Sports and Culture (HEYS&C).

DISTRIBUTION TO DEPARTMENTS

The Ministry shall forward copies of the application to the Department of Environment, Port Authority and other agencies if applicable for technical advice. Information requested in this application form is not intended to be all-inclusive. The Department of Environment or the Port Authority will advise you of any additional information that may be required to complete their reviews of the application. Departmental reviews generally take 14 days to complete if all information is provided in the application.

CONSULTATION

Applicants are welcome to consult with Department of Environment staff prior to submittal of the formal application for information about the environment within which the project is proposed, the potential environmental impacts of the proposed project, or for assistance with completing this form. There is no fee for this service.

ROYALTY AND FEES

Successful applicants will be charged royalties for the use of or impact to Crown property. Royalty is calculated in accordance with Cabinet policy and/or Ministry directives usually on a per square foot or per cubic yard basis depending on perceived environmental impact. Additional fees for mitigation, monitoring or other purposes may be levied at the discretion of Cabinet. The Ministry shall inform you of the royalty and fees that must be paid prior to issuance of a Coastal Works Licence.

COASTAL WORKS LICENCE

A Coastal Works Licence is a contract between the applicant and the Governor-in-Cabinet, which is issued by the Ministry of Health, Environment, Youth, Sports and Culture. It outlines the conditions of approval and carries an expiry date that generally coincides with the estimated time to complete works. Approval for coastal works is valid for one year unless otherwise stated; therefore work must start within one year and terminate at the end of the stated licence period.

COASTAL PERMIT

The Department of Environment shall issue a Coastal Permit to the licence holder upon execution of the Coastal Works Licence. Work shall not commence without issuance of the permit. The licence holder will be required to produce the permit upon request during the installation of the mooring. Failure to produce the permits at the site shall constitute a breach of the licence, which may incur penalties. Upon completion of work, the licence holder shall return the permit to the Department after which a post-construction inspection will be performed to verify compliance with licence conditions.

For questions regarding the coastal works process, this application form or environmental advice in general, please contact the Department of Environment at (345) 949-8469 (Tel) or (345) 949-4020 (Fax).



**APPLICATION FOR A COASTAL WORKS LICENCE
FOR COMMERCIAL MOORING WITHIN THE ENVIRONMENTAL ZONE**

GENERAL APPLICATION INFORMATION

1. Name of authorised Agent for licence application (if applicable)

Mailing Address	Office Telephone	Mobile	Fax
-----------------	------------------	--------	-----

2. Name of Applicant (Company name and contact person)

Mailing Address	Office Telephone	Mobile	Fax
-----------------	------------------	--------	-----

3. Name of Contractor (Company name and contact person)

Mailing Address	Office Telephone	Mobile	Fax
-----------------	------------------	--------	-----

4. Project Name (e.g. vessel intended for mooring)

5. Proposed location of mooring (GPS coordinates in WGS84 degrees-minutes-seconds):

Latitude: North 19° Minutes _____ Seconds _____
Longitude: West 81° Minutes _____ Seconds _____

6. Detail of vessel intended for mooring (note: conditions of usage on page 3)

(a) Type: (e.g. motor, sail, monohull, multihull, etc.) _____

(b) Size: LOA _____ Beam _____ Draft _____ Tonnage _____

(c) Fuel type and tank capacity _____

7. Detail of mooring design and materials (attach diagram illustrating components – see note on page 3 for examples)

(a) Embedment or weighted anchor type and size: _____

(b) Type, size and length of rode: _____

8. Name and type of vessel installing mooring _____

9. Proposed mooring maintenance schedule _____

10. Reason why alternative storm shelter cannot be used.

11. Notes for Conditions of Use and Installation:

(a) The Environmental Zone is an exceptionally important feature of our marine ecosystem and access is strictly limited under the Marine Conservation Law. Government recognises the area also may offer hurricane protection and may permit mooring under certain circumstances.

(b) Only the commercial vessel specified in the Coastal Works License may use the mooring. The license holder may apply to transfer the license to another vessel of similar type and size (or smaller). This is to ensure that the mooring is of adequate strength to hold the vessel.

(c) A minimum distance of 300 feet must be maintained between the mooring and the mangrove shoreline.

(d) Moorings may only be used upon Cayman's National Hurricane Committee (NHC) declaring a Tropical Storm Warning or by permission of Dept. of Environment in other exceptional circumstances.

(e) The vessel must be removed from the mooring within 3 days of the "All Clear" issued by the NHC.

(f) Materials used to construct the mooring must be non-toxic (e.g. free of paint or hydrocarbons), of adequate size to hold the vessel without dragging, and use the minimum amount of scope to avoid scouring the seabed.

(g) Embedment Anchors (e.g. Manta Anchors, Helix Anchors, etc.) are preferred over deadweight anchors (e.g. concrete blocks, and ship's anchors) due to the reduced impact on the seabed. Generally, embedment anchors will be charged a reduced royalty and fee.

(h) No mooring buoy or pick-up line may be attached except when securing the vessel before a storm. If the mooring has less than 6 foot clearance to the surface and may be a navigation hazard, then a small marker buoy should be attached by a light line (i.e. visible to warn passing boats of an obstacle but not capable of tying on to).

(i) An annual license fee will be paid by June 1st with the first year's fee being pro-rated by months. The fee will be assessed based upon the size of mooring and the impact to the seabed, but typically the charge will be in the region of \$300 to \$500 per annum.

(j) The mooring is to be maintained in usable condition and inspected at least annually; however removing the mooring and re-installing must be kept to a minimum and carried out with permission of Dept. of Environment. Notify Dept. of Environment prior to any maintenance work or inspection.

(k) Non-compliance with license conditions may result in license termination and/or penalties under the Marine Conservation Law.

(i) Moorings will be considered only in the area shown in the diagram below. (Blue area = proposed moorage use).

Northern extent of moorage is latitude $19^{\circ}19' 17.7''$ and the southern extent is latitude $19^{\circ} 18' 48.6''$

Dept. of Environment may supply coordinates of existing moorings to aid in your site selection.



23. SIGNATURE(S)

A. By signing this application form, I am applying, or I am applying on behalf of the applicant, for the licence and any proprietary authorisations identified above, according to the supporting data and other incidental information filed with this application. I am familiar with the information contained in this application and represent that such information is true, complete and accurate. I understand this is an application and not a licence, that work prior to approval is a violation, and any licence issued or proprietary authorisation issued pursuant thereto, does not relieve me of any obligation for obtaining any other required permission prior to commencement of construction. I agree, or I agree on behalf of my corporation/client, to operate and maintain the licensed system unless the licensing agency authorises transfer of the licence to a responsible operation entity.

Typed/Printed Name of Applicant's Agent (If one is so authorised below)

Signature of Applicant's Agent

Date

AN AGENT MAY SIGN ABOVE ONLY IF THE APPLICANT COMPLETES THE FOLLOWING:

B. I hereby designate and authorise the agent listed above to act on my behalf, or on behalf of my corporation, as the agent in the processing of this application for the licence and/or proprietary authorisation indicated above; and to furnish, on request, supplemental information in support of the application. In addition, I authorise the above-listed agent to bind me, or my corporation, to perform any requirement that may be necessary to procure the licence or authorisation indicated above.

Typed/Printed Name of Applicant

Signature of Applicant/Agent

Date

FOR AGENCY USE ONLY

Application received by Ministry Staff:
Ministry Decision: Approved as proposed
Date of Licence issue:
Royalty: C1\$
Receipt no.
Date of Permit issue:

Approved with Modifications
Licence Expiry Date:
Mitigation: C1\$
Fee Paid on Date:
Permit Expiry Date:

Received on Date:
Deny Date:
Other Fees: C1\$